

Because of the new sunday schedule being implemented in September 2026 we want all ward leadership to utilize the new “Activity Sharing” section of the Ward Tools app. Ward leaders can upload events to the Activity Sharing page and direct ward members there for all announcements. This will help to keep announcements in class meetings short!

Below are detailed directions on how to upload events to your ward “Activity Sharing” page:

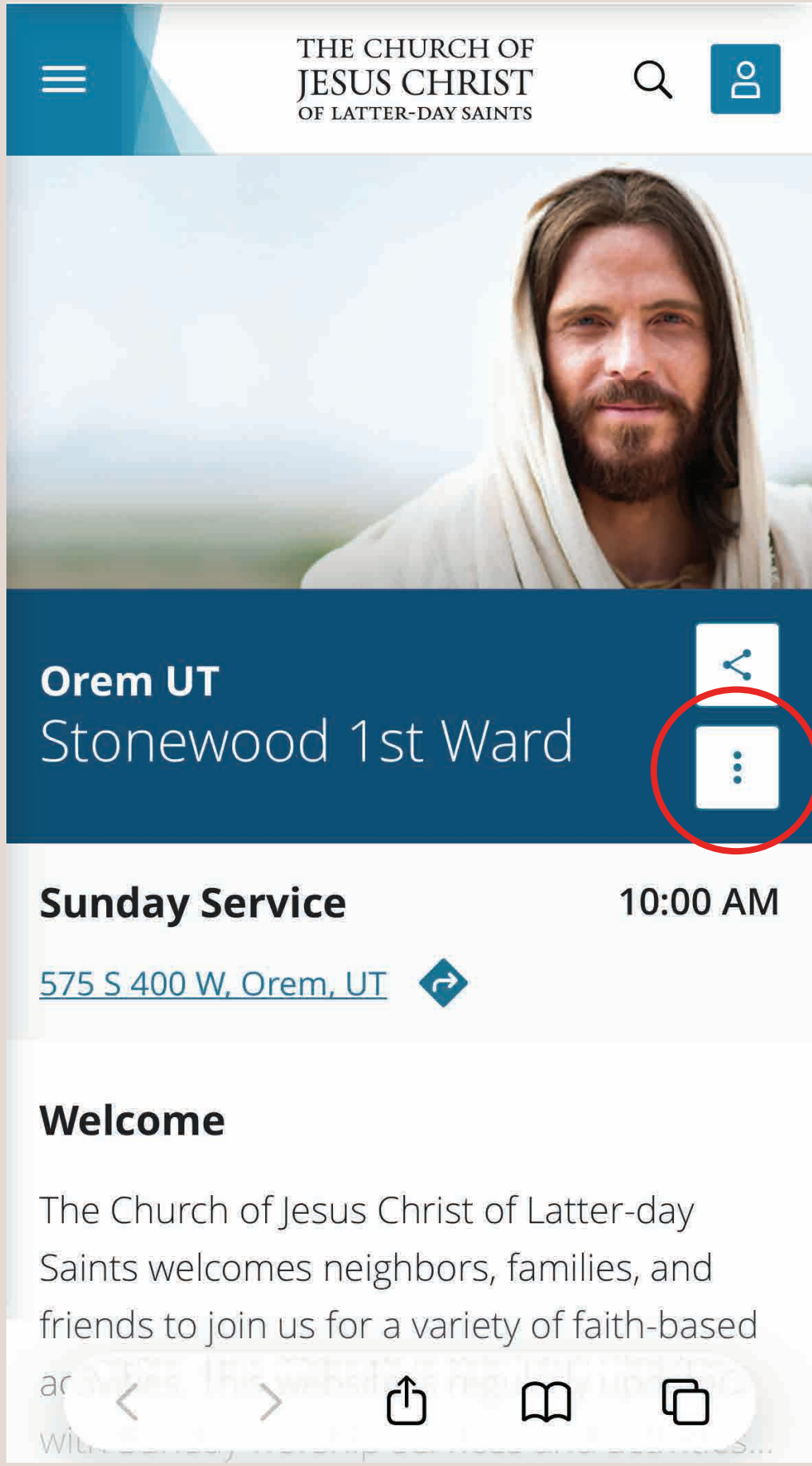
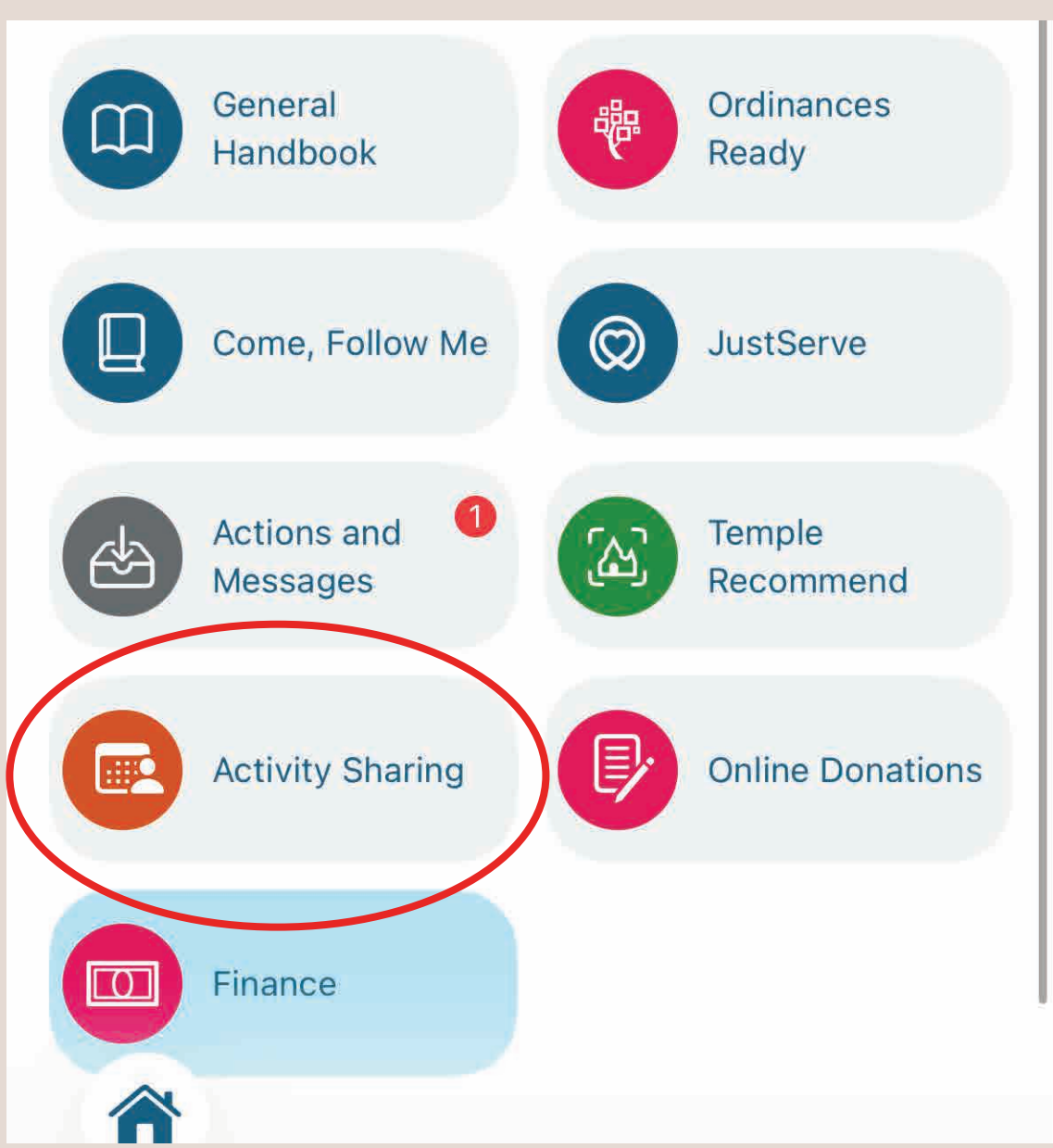


Step 3: This will take you to a login in screen where you will need to login to your lds account.

Step 4: You will then be taken to this page where you can scroll down and see all the upcoming events.

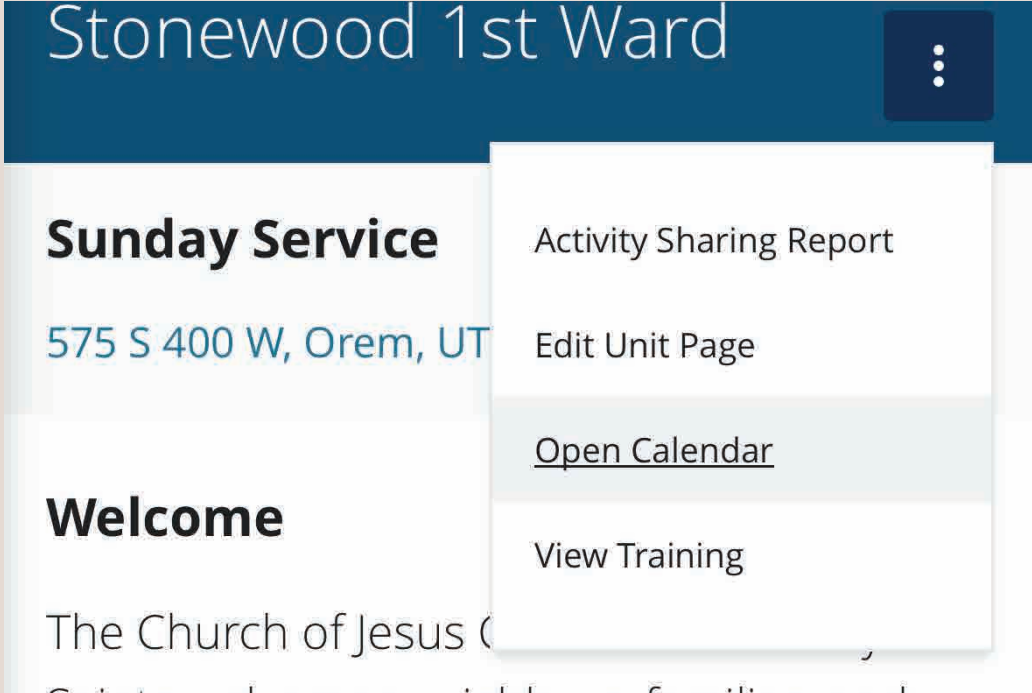
Step 1: Open ward tools app on your phone.

Step 2: Scroll down and click on the “Activity Sharing” button.



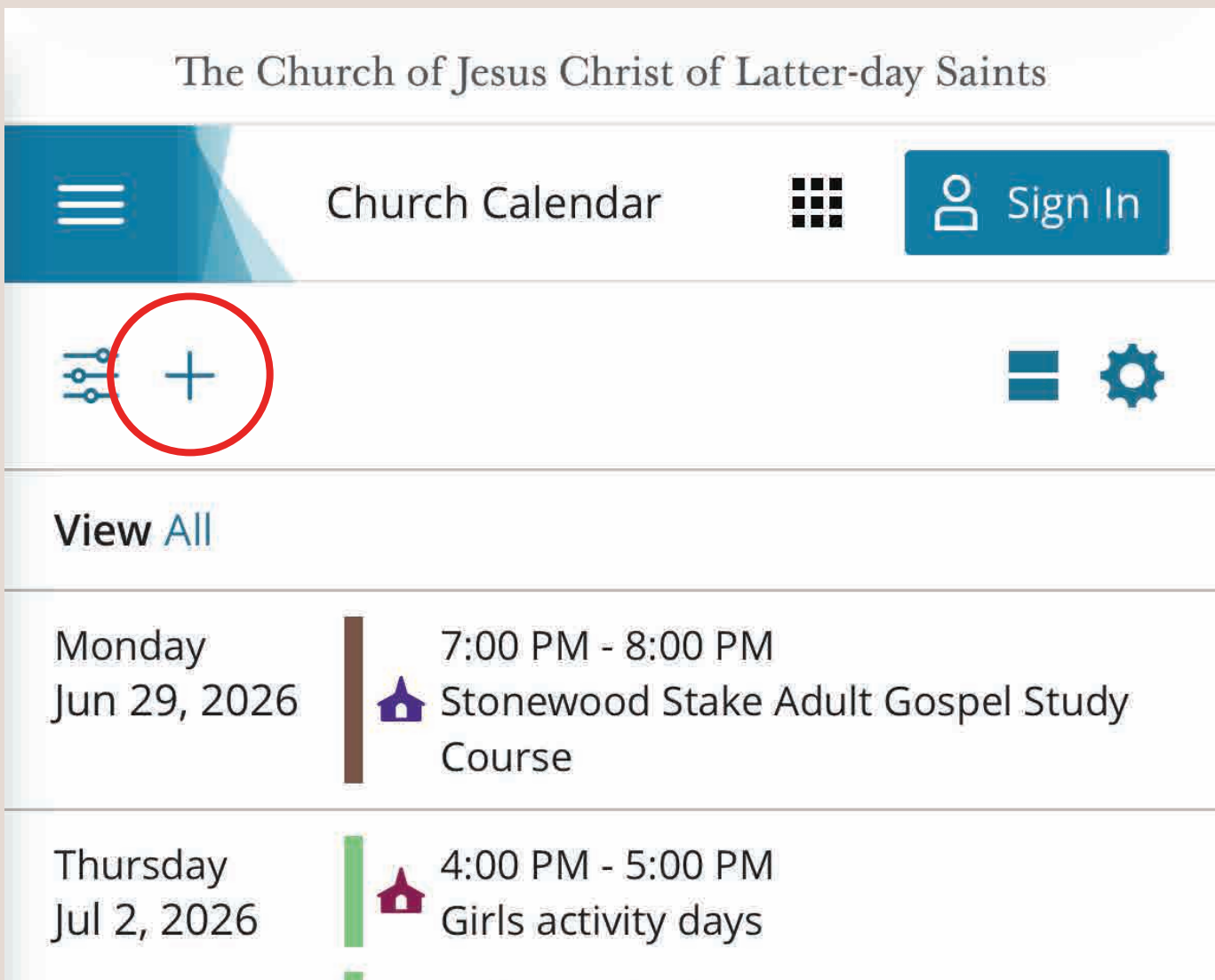
Step 5: Only members in leadership callings can add an event to the Activity Sharing page. To add in event click on the three dots on the right hand side.

Step 6: Click on “Open Calendar”



Step 7: Click on the + sign located in the top left of the calendar page.

Step 8: Then just fill out all the information for your event. In the first dropdown you will need to select which organization the event is for (every calling has different options).



Add Event

Event Information

* Calendar

Select

* Event

Description

✓ Select

Orem Utah Stonewood Stake

Stake Activities

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Step 9: Make sure to select “This is a Public Event” so that it will appear on the activity sharing page.

Step 10: Go through all the steps like adding the date, time, a photo, who the event is for and then go ahead and hit publish. You will then be able to text out a link to the event to all friends and neighbors.

Add Event

Event Information

* Calendar

Stake Activities

☐ This is a Public Event

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Make your event public to help your community find it online. Stake public events will automatically appear on ward webpages and other event platforms like Eventbrite. **This option is only available on certain calendars.**

* Event Name

Description

Please teach ward members where they can find the Activity Sharing page on their ward tools app so they can see what events are coming up in the ward and stake!